



**DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS AIR MOBILITY COMMAND**

MEMORANDUM FOR DISTRIBUTION

FROM: AMC/CC  
402 Scott Drive, Unit 3EC  
Scott AFB IL 62225-5310

SUBJECT: No-Hat, No-Salute Designation for AMC Child Development Centers, Youth Development Centers and Child/Youth Schools

1. Feedback from Airmen across AMC installations and at non-AMC installations where Child Development Centers (CDC) are designated as No-Hat, No-Salute areas indicates standardizing a similar policy will provide a small, but impactful, win for our members with children. I believe standardizing this across the command will demonstrate our commitment to the parents and caretakers who enable the AMC mission.
2. While AFI 34-1201, *Protocol, Chapter 8, Customs and Courtesies*, addresses this issue, many members are not familiar with its existence or are not always comfortable in the absence of a designation. This can create pressure, assumptions, or expectations that a member must salute and could create uncertainties with our mission partners from other Services.
3. Effective immediately, following coordination with your mission partners, the entrance areas and parking lots of all CDC, Youth Development Centers (YDC) and child/youth school campuses on AMC installations will be designated as No-Hat, No-Salute areas. Each installation should erect signs indicating the designation to support application of the policy. AMC units that are tenants on other MAJCOM-hosted bases and/or on joint bases are encouraged to discuss the benefits of implementing this policy with their host leadership.
4. If your wing has concerns or questions regarding this initiative, please elevate them to Mr. Frank Jones, Chief Integrated Resilience Division, [frank.jones.8@us.af.mil](mailto:frank.jones.8@us.af.mil), or Ms. Amy Uptergrove, Community Support Program Manager, [amy.uptergrove@us.af.mil](mailto:amy.uptergrove@us.af.mil), 618-229-7890.

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